

Your slack Checklist

Become a Slack Master by completing every action in the checklist!

- Create an account with your email and join fhnpubhub.slack.com workspace**
- Edit your profile and add your phone number and full name**
- Say hello to the world in the # general-all-staffs channel**
- Type !welcome in # general-all-staffs channel or # off-topic channel and read the Welcome document if not done so already**
- Use an emoji in a message or react to a message with an emoji**
- Add Google Drive, Workast, Slack Foundry, Adobe CC, and Eventbot Calendar App to your workspace**
- Find Slack Foundry under Apps in DMs and go through a Slack Foundry tutorial**
- DM Slackbot a Slack question and get a response from SlackBot**
- Create or reply to a thread with message options**
- Type “/” in a channel and view list of available commands**
- Edit one of your messages**
- Set your birthday as an event with Eventbot Calendar in your staff’s channel (use /event)**
- DM someone or yourself**
- Share a file, slack post, or image in a channel or DM**
- Star a channel for easy access**

Congrats, you’re a skilled Slack Workspace Member! Feel free to chat in channels and explore on your own! Remember to post in # help for any questions about Slack.